



PROVIEW®



Dentist Quick Reference Guide

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The American Dental Association (ADA) and CAQH are working together to make it easier for dentists to enter and share their professional and practice data with dental plans and other healthcare organizations by utilizing CAQH ProView®. Dentists can enter their professional and practice information one time, and submit it to multiple participating dental plans and organizations, reducing their administrative burden and speeding the credentialing process. This data can also be used to update provider directories and other business needs.

This new service works with information that U.S. practicing dentists have already entered into their My ADA profile on ADA.org/godigital. After logging into My ADA, and accepting the terms and conditions, dentists will be redirected to the CAQH ProView Welcome Page. There, they will see certain prepopulated information from the ADA - or the information they attested to previously - making it easier and quicker for dentists to complete and attest to their CAQH ProView profile.

Following are the steps that all U.S. practicing dentists must follow to complete their CAQH ProView profile:

1. All U.S. practicing dentists, ADA members and non-members, should register via the ADA portal before accessing CAQH ProView. Visit ADA.org/godigital to login. Enter your nine-digit ADA User ID. If you need help retrieving that number, please contact the ADA Member Service Center at 800.621.8099.

Once you enter your User ID and Password, and click the **Log In** button, you will be directed to navigate to your My ADA account.

ADA American Dental Association® | **CAQH Solutions** | **PROVIEW.**

Welcome! The ADA has teamed up with trusted healthcare technology provider CAQH Solutions to make it easier to submit your professional and practice credentials to any payer in the CAQH network. Applicable information from your dentist profile will be combined with CAQH data to move you through the attestation process faster.

Login

The page you have requested requires user authentication.

User ID ⓘ (What is this?)

Password (case sensitive)

All ADA passwords must be at least eight characters long and contain at least one uppercase letter, lowercase letter and number.

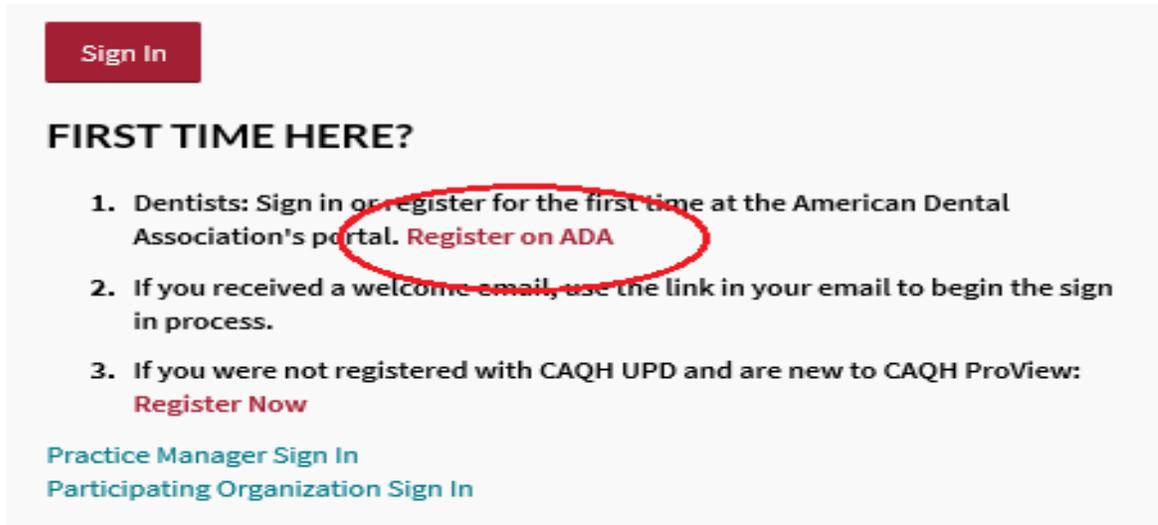
Remember me

Frequently Asked Questions

- [I forgot my User ID or password.](#)
- [I've never logged in before, how do I set up my account?](#)
- [I'm a not a dentist. How can I create an account to purchase products?](#)

2. If you attempt to self-register in CAQH ProView, the Sign In page will request that you “Register on ADA.” If you try to create a new CAQH ProView account, the system will prompt you with an error message: “Since you are a dentist, please sign-in or register via www.ada.org and follow instructions to submit your CAQH ProView application.”

In those cases, use the links provided within CAQH ProView to navigate to the ADA website.

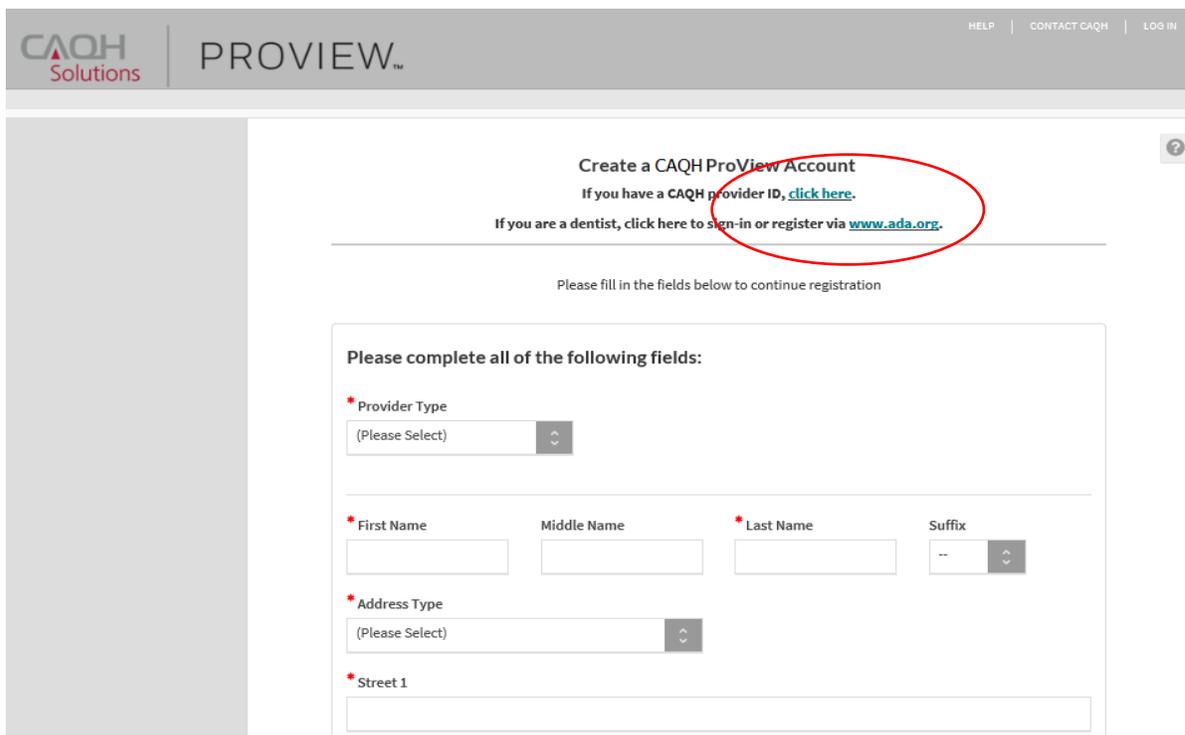


Sign In

FIRST TIME HERE?

1. Dentists: Sign in or register for the first time at the American Dental Association's portal. **Register on ADA**
2. If you received a welcome email, use the link in your email to begin the sign in process.
3. If you were not registered with CAQH UPD and are new to CAQH ProView: **Register Now**

[Practice Manager Sign In](#)
[Participating Organization Sign In](#)



CAQH Solutions | PROVIEW™ | HELP | CONTACT CAQH | LOG IN

Create a CAQH ProView Account

If you have a CAQH provider ID, [click here](#).

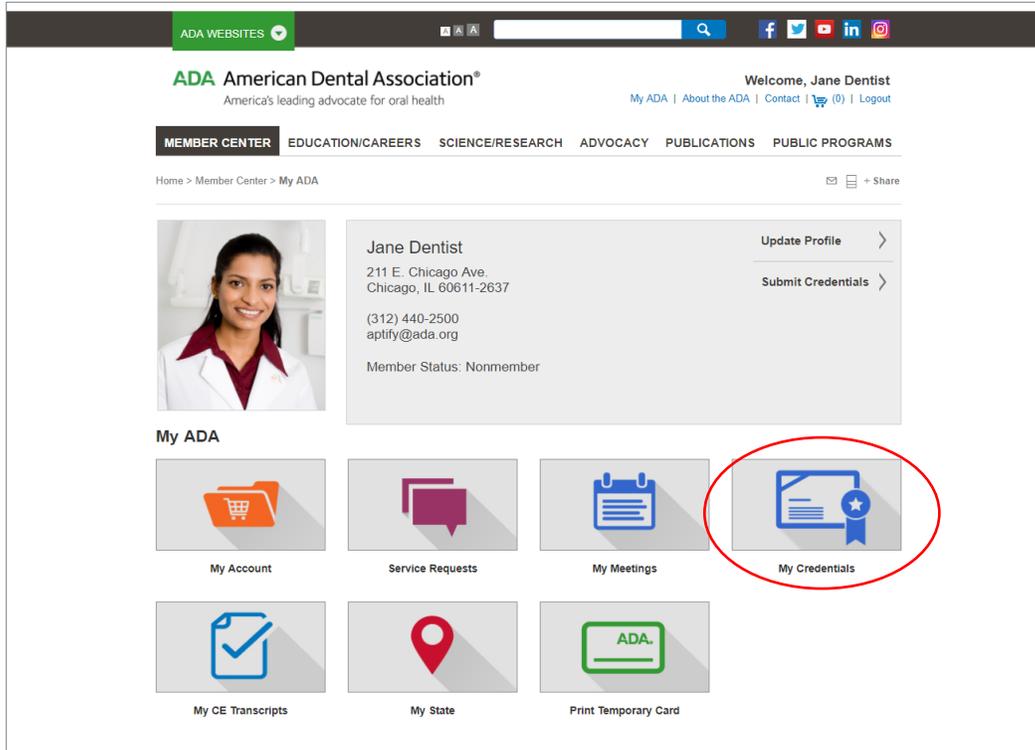
If you are a dentist, click here to sign-in or register via www.ada.org.

Please fill in the fields below to continue registration

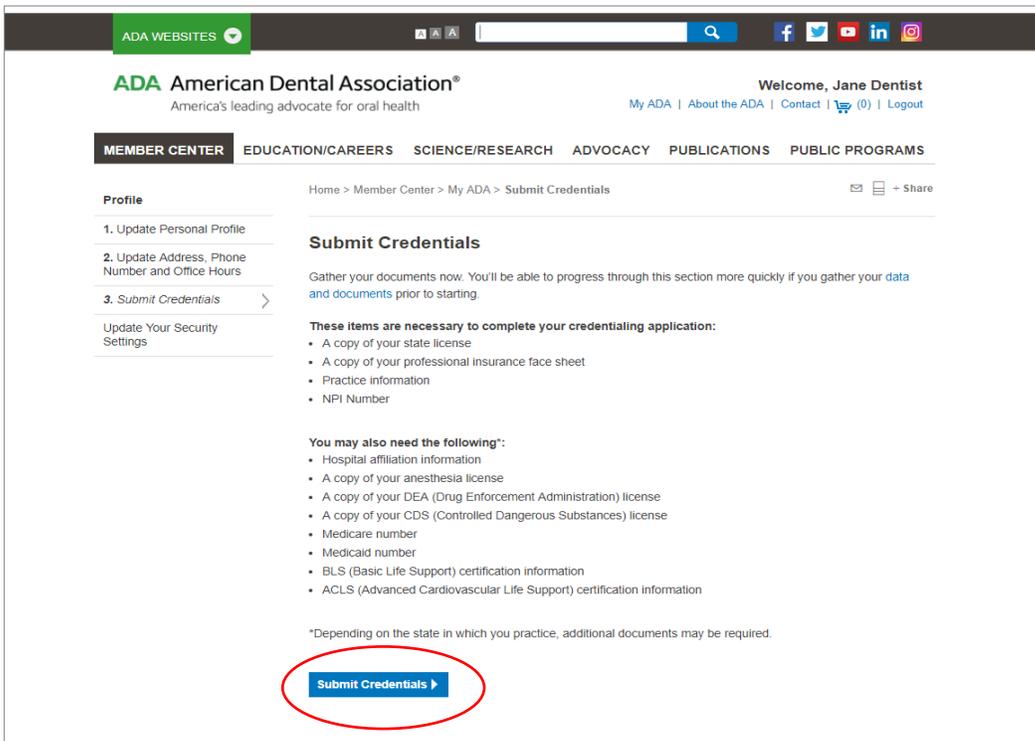
Please complete all of the following fields:

- * Provider Type
(Please Select)
- * First Name | Middle Name | * Last Name | Suffix
- * Address Type
(Please Select)
- * Street 1

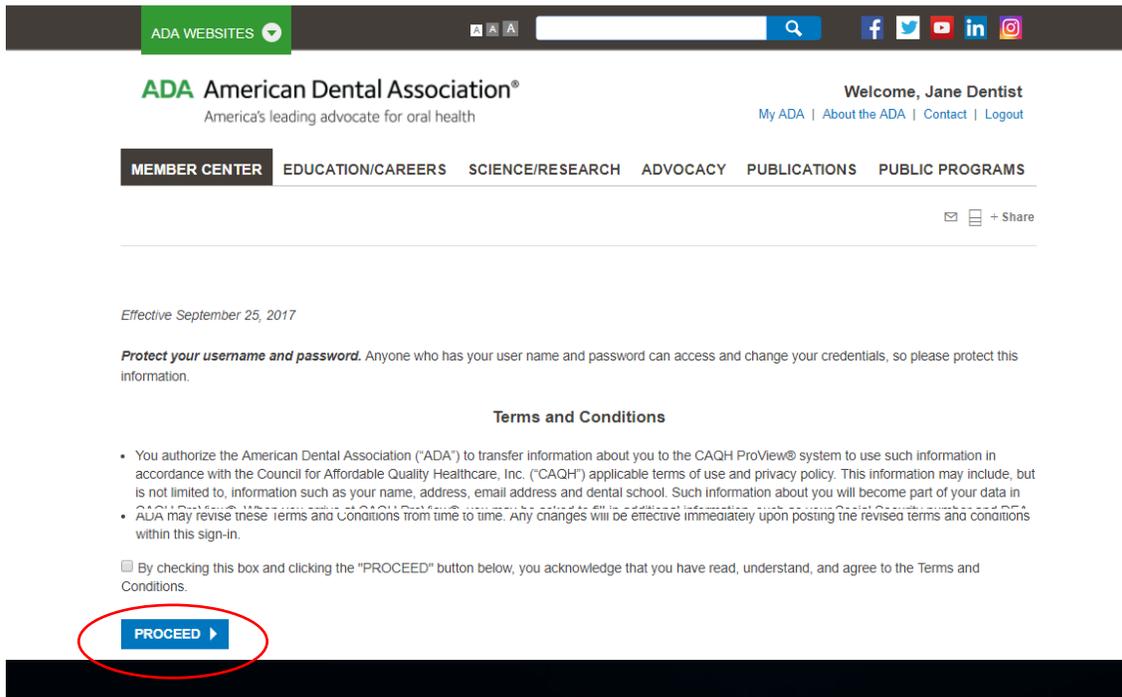
3. Once you have entered your My ADA profile, update the information within your profile. Then, click the “My Credentials” to begin the credentialing process.



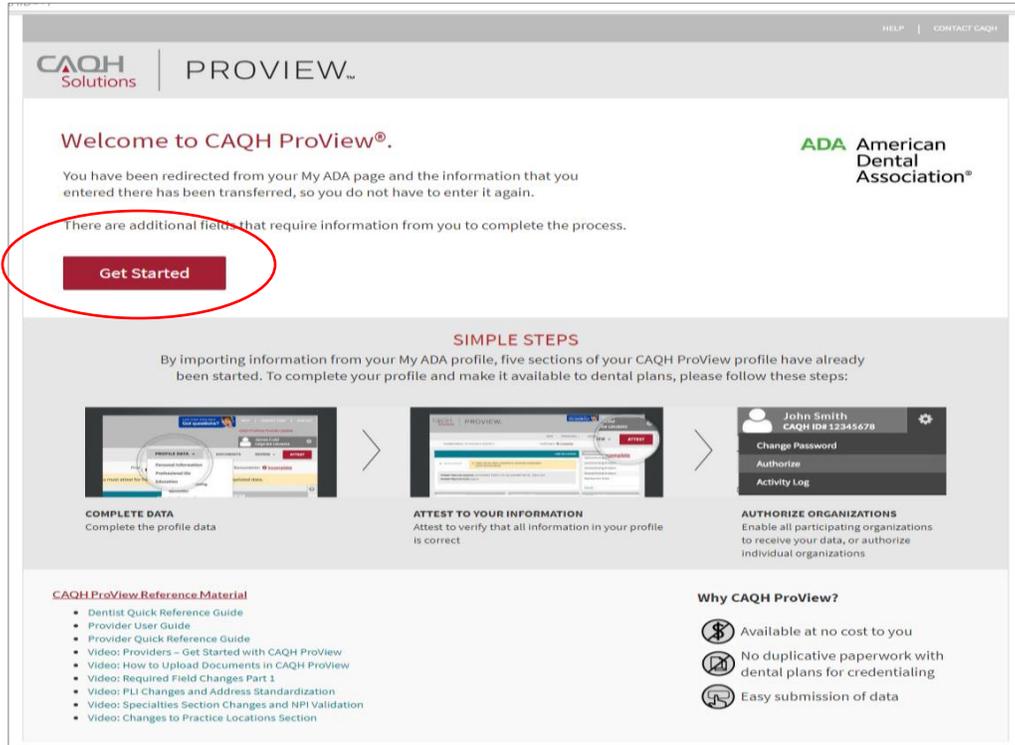
4. Please review the list of necessary documents to assist in the credentialing process, and prepare that documentation. Click on the “Submit Credentials” button.



5. The Terms and Conditions will be displayed. Click the checkbox stating: *By clicking this box and clicking the "PROCEED" button below you acknowledge that you have read, understand, and agree to the Terms and Conditions.* Click the **Proceed** button at the bottom of the page.



6. The CAQH ProView landing page will be displayed. Click the **Get Started** button.



7. You will be directed to the Personal Information page. Please note that for new users, select information that you entered in your My ADA page will be transferred to your CAQH ProView profile. You do not have to re-enter this information.

However, you must complete all required information fields and review it to make sure everything is correct. You must also authorize the organizations you choose to receive your data and submit all required supporting documents. Once the profile is complete, you must attest to your information.

Save Save & Continue

PERSONAL INFORMATION

Names

Provider Information

Home Address

Mailing Address

Primary Method of Contact

Phone Numbers

Spouse/Significant Other

Emergency Contact

Personal Identification Numbers

Demographics

Work Permits and Visas

Languages

PERSONAL INFORMATION

Import

* Required fields are indicated with a red asterisk. All other fields are optional.

Provider Info

* Provider Type Doctor of Dental Surgery (DDS)

* Practice Setting Inpatient/Outpatient or Outpatient Only

Please select your primary practice state and add any other practice states in which you have an active license and are/will be practicing. Please remove any practice states that no longer apply.

* Primary Practice State NY

Click Add to enter another practice state

Add

Note:

- Any U.S. practicing dentist can use this service. Visit [ADA.org/godigital](https://ada.org/godigital) to start the process. Having trouble logging in or have other questions? Please contact the ADA Member Service Center at 800.621.8099 (Monday – Friday 8:30am – 5:00pm) or via email at msc@ada.org.
- For questions regarding your CAQH ProView profile, you may contact the CAQH ProView Help Desk at 888.599.1771.
- You may also refer to the CAQH Provider User Guide found on the CAQH ProView log-in page or you may click this [link](#) to access the reference document.