

Moving to **PAPERLESS BILLING**



In keeping with our dedication to environmental initiatives, Northeast Delta Dental is converting to electronic premium billing. Benefits of electronic billing are:

- Online access to your bills through a secure portal.
- Access to 12 months of historical bills.
- Email notification when bills are issued.
- Ability to export and save bills in Excel or PDF format.
- Online payment option to make an electronic payment from your bank account.
- Ability to allow multiple users to receive the email notification and access bills.

eBilling does not affect your current payment method. If you are established with automatic electronic withdrawal, payments will continue to be electronically drawn each month. If you pay by check, you can continue to do so by printing your payment coupon from the site and mailing it with your check.

eBILLING ENROLLMENT INSTRUCTIONS

Step 1

Enter the eBill Document Center by keying ebilling.nedelta.com into your internet browser.

Step 2

Click the [Create a New Account](#) link to create an account.

Step 3

Click the [eBill Setup](#) link and follow the instructions. Have your bill(s) in hand during this step, because you will need a PIN number that is located in the upper right-hand corner of the Remittance Page of your bill.

Once registered for eBilling, you will receive an email notification when bills are issued. Please add noreply@ebilling.nedelta.com to your Address Book or Safe Senders List.

We are here to help!

Please call us at 603-223-1230 or 603-223-1160 should you need assistance or have any questions. You can also email us at EligibilityDepartment@nedelta.com.